

**FHWA PA Division**  
**Senior Environmental Specialist (GS-0028-13)**

**Job Duties:**

As a Senior Environmental Protection Specialist within FHWA, you will:

- Serve as an advisor on FHWA environmental policy, laws, regulations.
- Advise FHWA stakeholders and Federal and State partner agencies on Federal environmental responsibilities and FHWA regulations, policies, and guidance.
- Collaborate with and advise stakeholders of special environmental concerns.
- Conduct program and/or process reviews to ensure that Federal requirements and environmental commitments are achieved.
- Identify and determine relevant interagency technical/policy issues warranting coordination.
- Provide technical assistance to resolve program and project-specific issues.

**Ideal Candidate:** The ideal candidate is an employee with experience implementing environmental laws, regulations, or policy and effective communication skills.

**How to Apply:** We will be accepting applications through December 13, 2024 from all U.S. Citizens under Direct Hire Authority. You can apply by sending a resume to [PAFHWAResumes@dot.gov](mailto:PAFHWAResumes@dot.gov) by December 13, 2024. Please read through the qualifications to ensure your resume meets the GS 13 experience requirements.

**Qualifications:**

**For the GS-13:** You qualify for this grade level if you have at least one year of specialized experience, equal or equivalent to the GS-12 grade level, which included:

- **Experience applying environmental standards, methods, and practices to assure full implementation of environmental laws, regulations, and policies; AND**
- **Experience preparing and reviewing environmental documents; AND**
- **Experience working with Federal, State, and/or other organizations to resolve environmental issues/problems.**

**KNOWLEDGE, SKILLS AND ABILITIES (KSAs):** Your qualifications will be evaluated on the basis of your level of knowledge, skills, abilities and/or competencies in the following areas:

1. **Technical Credibility** - Understands and appropriately applies principles, procedures, requirements, regulations, and policies related to specialized expertise.
2. **Compliance** - Knowledge of procedures for assessing, evaluating, and monitoring programs or projects for compliance with Federal laws, regulations, and guidance.

3. **Oral Communication** - Expresses information (for example, ideas or facts) to individuals or groups effectively, taking into account the audience and nature of the information (for example, technical, sensitive, controversial); makes clear and convincing oral presentations; listens to others, attends to nonverbal cues, and responds appropriately.
4. **Written Communication** - Writes in a clear, concise, organized, and convincing manner for the intended audience.

For all types of consideration, experience refers to paid and unpaid experience, including volunteer work done through National Service programs (e.g., Peace Corps, AmeriCorps) and other organizations (e.g., professional; philanthropic; religious; spiritual; community, student, social). Volunteer work helps build critical competencies, knowledge, and skills and can provide valuable training and experience that translates directly to paid employment. You will receive credit for all qualifying experience, including volunteer experience.

**All applicants must meet all qualification requirements by the closing date of this announcement.**

#### **Education**

This job does not have an education qualification requirement.

#### **How You Will Be Evaluated**

You will be evaluated for this job based on how well you meet the qualifications above.

Given our continuing need for professionals in one or more functional areas of this field, we will routinely review applications and refer candidates for potential interviews multiple times during the open period of the announcement. Positions may be filled at one or more organizational units within the Federal Highway Administration based on need.

Applicants will not be rated or ranked. Veteran's Preference does NOT apply.

**PLEASE BE CLEAR AND SPECIFIC. WE WILL NOT MAKE ASSUMPTIONS REGARDING YOUR EXPERIENCE.** If your resume/application does not support your questionnaire answers, we will not allow credit for your response(s). Your resume must contain sufficiently detailed information upon which to make a qualification determination.